

TERTIARY EDUCATION COMMISSION

REDUIT,
MAURITIUS



TELEPHONE: (230) 467 8800
FAX: (230) 467 6579
WEBSITE <http://www.tec.mu>

APPLICATION FOR VAT EXEMPTION ON THE CONSTRUCTION OF A PURPOSE-BUILT BUILDING FOR THE PROVISION OF TERTIARY EDUCATION

A. ADMINISTRATIVE DATA

1 Name of the institution

2. Particulars of authorised contact person

(a) Name

(b) Designation of contact person (e.g. Director/Manager, Principal)

(c) Telephone number

(d) Fax number

(e) E-mail address

3. Address of the Institution

4. Tax and business registration details

(a) VAT Registration Number

(b) Tax Account Number

(c) Registration Number with TEC*

B. BUILDING PLAN PARTICULARS

1. Particulars of site on which construction is proposed

a) Address

b) Area of Proposed Building (sq m)

2. Particulars of Municipal/District Council issuing building permit

(a) Name

(b) Building permit number and other particulars

(c) Date of issue

*(Prior to 1st July 2005, registration number with MQA will apply)

3. Particulars of Contractor

(a) Name

(b) Address

(c) Telephone number (s) including cellular phone number if available

(d) Fax number

(e) E-mail address

C. PARTICULARS OF LEARNING PROGRAMMES

Table 1: Courses/Programmes to be run in the proposed building

Name of Programmes to be delivered	Entrance requirements	Mode of delivery	Minimum duration in months	Contact with students	
				Full-time	Part-time

D. STAFF AND STUDENT DATA

Table 2: Total staff expected to be employed and students to be registered for post-secondary education programmes during the first three years of operation. The data should be expressed as headcount only.

		Year 1	Year 2	Year 3
Students				
Academic/Research staff				
	Full-time			
	Part-time			
Support staff				
	Full-time			
	Part-time			
Service staff				
	Full-time			
	Part-time			

E. DECLARATION OF APPLICANT

I (name in full).....solemnly declare that if my application is approved, I shall inform the TEC

- a) of any change or alteration made to the plan of the building or structure of the building during the construction phase within one week of such changes or alteration.
- b) once the construction of the building has been completed
- c) of any subsequent change in the usage of the building especially when part or whole of the building is used for a purpose other than provision of tertiary education.

Signature:.....

Date.....

F. DOCUMENTS TO BE PROVIDED (Copies to be attached to this application form) **CHECKLIST**

- ANNEXURE A:** Full details of courses/programmes to be run in the proposed building
- ANNEXURE B:** Site plan for the land on which the construction is proposed
- ANNEXURE C:** Title deed of the land or lease agreement as applicable
- ANNEXURE D:** Site plan for the building
- ANNEXURE E:** Full details of building plans
- ANNEXURE F:** Building permit issued by Municipal/District Council
- ANNEXURE G:** Copy of contract between applicant and the building contractor
- ANNEXURE H:** Certificate of VAT Registration
- ANNEXURE I:** Certificate of Registration with TEC (or MQA)
- ANNEXURE J:** Financial plan for the financing of the construction of the building
- ANNEXURE K:** *Any other information or documents deemed by the applicant to be of relevance to the evaluation of the application*

- G.** The applicant should call in person at the TEC to lodge the application and should bring along all the originals of the above documents for verification purposes.